



## Baker Estates and Coronavirus

Baker Estates are changing the way we work to ensure your safety and the wellbeing of our staff. The measures we have put in place comply with the government's guidelines issued to businesses and we are reviewing the guidance regularly to ensure minimum risk to all parties.

We are disinfecting our offices daily, desks, door handles and surfaces. We have a constant flow of air circulating through our office and staff are reminded to wash and sanitise their hands every twenty minutes. We also operate a 2m social distancing rule when clients visit the office. We will advise you where to sit. We would also ask that you wear a face covering when you come to see us. One will be provided in the event that you do not have one. We would ask that if you feel unwell, have a new persistent cough or fever to remain at home and safeguard our staff until you are better.

Baker Estates.

### When viewing properties with or staff

1. If you have a fever, continuous cough or feel unwell please reschedule your viewing.
2. Please observe social distancing of 2 meters or 6 feet.
3. Please wear a mask or face covering at all times
4. Please refrain from touching any surfaces in the property.
5. If you do not follow these rules you will not be admitted to any property or may be asked to leave.
6. Maximum of two people at any one time and no children will be allowed in to the property.

### Viewing properties with owners/tenants present

1. Please do not attend if you feel unwell, fever, cough and flu like symptoms. Please call us to reschedule.
2. Please always observe social distancing
3. Please use a face mask/ face covering, our owners have been advised to do the same.
4. Please refrain from touching surfaces inside the property.
5. Maximum of two people at any one time and no children will be allowed in to the property.
6. Internal doors will be opened before your arrival
7. Please use hand sanitiser after the viewing has ended.
8. Owners are advised to disinfect door handles as a precautionary measure.